

**HESPERIA RECREATION AND PARK DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING  
May 8, 2024**

**MINUTES**

**THE PUBLIC MAY HAVE PARTICIPATED VIA TELECONFERENCE  
WITH ZOOM.**

**Meeting ID: 993 5722 6014**

**Passcode: 768762**

**CALL TO ORDER**

The Hesperia Recreation and Park District Board of Directors Regular Meeting was called to order by President Gregg at 6:04 p.m., at the Lime Street Park Community Center, located at 16292 Lime Street, Hesperia, CA 92345.

**ROLL CALL**

**ATTENDANCE**

<b>BOARD PRESENT:</b>	Gonzalez, Irish, Roberts, Gregg
<b>BOARD ABSENT:</b>	Aguilar
<b>STAFF PRESENT:</b>	Louie, Garcia, Artola, Chavez, Ramos, Dawes
<b>OTHERS:</b>	Matt Wilkins, The Wallace Group; Bob Shull, California CLASS; Eadie Castenada, Eadie and Payne; Michael Mellor, The KYA Group; and Tara Mulally, CV Strategies (via Teleconference)

**APPROVAL OF AGENDA**

President Gregg requested to move Item T., Closed Session, to just under Consent Items.

It was moved by President Gregg and seconded by Director Irish to approve the Agenda as amended. The motion passed by the following roll call vote:

<b>AYES:</b>	Irish, Roberts, Gonzalez Gregg
<b>NOES:</b>	None
<b>ABSENT:</b>	Aguilar
<b>ABSTAIN:</b>	None

**FLAG SALUTE**

The Flag Salute was led by Vice President Roberts.

**PROCLAMATIONS AND PRESENTATIONS**

**a. Presentation, Easter Egg Hunt**

- Mr. Ramos presented plaques of appreciation to Fence Guys and C.A.R.S. for their contribution to the event.

- b. **Presentation, Landscape Architecture, Matt Wilkins, The Wallace Group**
  - Mr. Wilkins presented the landscape architecture services provided to the Board.
- c. **Presentation, California CLASS, Investment Options**
  - Mr. Shull presented investment options through California CLASS.
- d. **Presentation, Acting General Manager, #HRPD Strong - Working Smarter, Not Harder**
  - Ms. Dawes updated the Board with the recent activities and work performed in the District.

**MESSAGE TO THE PUBLIC/PUBLIC COMMENT**

- Tim Mustaikis addressed the Board on the upcoming Hesperia Wranglers' event.

**CONSENT ITEMS**

**A. Approval of Minutes of Regular Board Meeting, April 24, 2024**

**MOTION:** It was moved by Vice President Roberts and seconded by Director Irish to approve Consent Item A. The motion passed by the following roll call vote:

**AYES:** Roberts, Gonzalez, Irish, Gregg  
**NOES:** None  
**ABSENT:** Aguilar  
**ABSTAIN:** None

**PULLED CONSENT ITEMS**

None

Meeting recessed from open session at 6:33 p.m.  
 Meeting reconvened into closed session at 6:34 p.m.

Item T., Closed Session, was addressed at this time.

Meeting recessed from closed session at 7:25 p.m.  
 Meeting reconvened into open session at 7:28 p.m.

**DISCUSSION/ACTION ITEMS**

**B. Action Item: Presentation and Acceptance of Hesperia Recreation and Park District's Auditor's Report for Fiscal Year Ended June 30, 2023**

**MOTION:** It was moved by Vice President Roberts and seconded by Director Irish to accept of Hesperia Recreation and Park District's Auditor's Report for Fiscal Year Ended June 30, 2023. The motion passed by the following roll call vote:

**AYES:** Gonzalez, Irish, Roberts, Gregg  
**NOES:** None  
**ABSENT:** Aguilar  
**ABSTAIN:** None

Item D. was addressed at this time.

**C. Discussion/Action Item: District Website**  
(This item was addressed after Item N.)

**MOTION:** No motion was made.

**D. Discussion/Action Item: The KYA Group Update**

**MOTION:** No motion was made.

**E. Discussion/Action Item: CPI Capital**

**MOTION:** No motion was made.

**F. Action Item: Approval of May 22, 2024, Board of Directors Regular Meeting Date Change**

**MOTION:** It was moved by Vice President Roberts and seconded by Director Gonzalez to reschedule the May 22, 2024, meeting to May 29, 2024. The motion passed by the following roll call vote:

**AYES:** Gonzalez, Irish, Roberts, Gregg  
**NOES:** None  
**ABSENT:** Aguilar  
**ABSTAIN:** None

**G. Action Item: Approval of Resolution No. 24-05-01, A Resolution of the Board of Directors of the Hesperia Recreation and Park District, California, Declaring Intent for the Annual Levy and Collection of Assessments for Landscape and Lighting Assessment District No. 1, for Fiscal Year 2024/2025**

**MOTION:** It was moved by President Gregg and seconded by Vice President Roberts to approve Resolution No. 24-05-01, A Resolution of the Board of Directors of the Hesperia Recreation and Park District, California, Declaring Intent for the

Annual Levy and Collection of Assessments for Landscape and Lighting Assessment District No. 1, for Fiscal Year 2024/2025. The motion passed by the following roll call vote:

**AYES:** Irish, Roberts, Gonzalez, Gregg  
**NOES:** None  
**ABSENT:** Aguilar  
**ABSTAIN:** None

**H. Action Item: Approval of Resolution No. 24-05-02, A Resolution of the Board of Directors of the Hesperia Recreation and Park District, California, Declaring Intent for the Annual Levy and Collection of Assessments for Landscape and Lighting Assessment District No. 2, Including All Zones, for Fiscal Year 2024/2025**

**MOTION:** It was moved by Vice President Roberts and seconded by Director Irish to approve Resolution No. 24-05-02, A Resolution of the Board of Directors of the Hesperia Recreation and Park District, California, Declaring Intent for the Annual Levy and Collection of Assessments for Landscape and Lighting Assessment District No. 2, Including All Zones, for Fiscal Year 2024/2025. The motion passed by the following roll call vote:

**AYES:** Roberts, Gonzalez, Irish, Gregg  
**NOES:** None  
**ABSENT:** Aguilar  
**ABSTAIN:** None

**I. Action Item: Approval of Resolution No. 24-05-03, A Resolution of the Board of Directors of the Hesperia Recreation and Park District, California, for Approval of the Engineer's Report Regarding the Proposed Levy and Collection of Assessments for the Landscape and Lighting Assessment District No. 1, for Fiscal year 2024/2025**

**MOTION:** It was moved by Vice President Roberts and seconded by Director Irish to approve Resolution No. 24-05-03, A Resolution of the Board of Directors of the Hesperia Recreation and Park District, California, for Approval of the Engineer's Report Regarding the Proposed Levy and Collection of Assessments for the Landscape and Lighting Assessment District No. 1, for Fiscal year 2024/2025. The motion passed by the following roll call vote:

**AYES:** Gonzalez, Irish, Roberts, Gregg  
**NOES:** None  
**ABSENT:** Aguilar  
**ABSTAIN:** None

- J. Action Item: Approval of Resolution No. 24-05-04, A Resolution of the Board of Directors of the Hesperia Recreation and Park District, California, for Approval of the Engineer’s Report Regarding the Proposed Levy and Collection of Assessments for the Landscape and Lighting Assessment District No. 2, Including All Zones, for Fiscal Year 2024/2025**

**MOTION:** It was moved by Director Gonzalez and seconded by President Gregg to approve Resolution No. 24-05-04, A Resolution of the Board of Directors of the Hesperia Recreation and Park District, California, for Approval of the Engineer’s Report Regarding the Proposed Levy and Collection of Assessments for the Landscape and Lighting Assessment District No. 2, Including All Zones, for Fiscal Year 2024/2025. The motion passed by the following roll call vote:

**AYES:** Gonzalez, Irish, Roberts, Gregg  
**NOES:** None  
**ABSENT:** Aguilar  
**ABSTAIN:** None

- K. Action Item: Approval of Hesperia Recreation and Park District Policy Manual of Organization and Operation, Section 9.19**

**MOTION:** It was moved by Vice President Roberts and seconded by Director Gonzalez to approve Hesperia Recreation and Park District Policy Manual of Organization and Operation, Section 9.19a. and 9.19.b. as written. The motion passed by the following roll call vote:

**AYES:** Irish, Roberts, Gonzalez, Gregg  
**NOES:** None  
**ABSENT:** Aguilar  
**ABSTAIN:** None

- L. Discussion/Action Item: Lime Street Park Community Center Glass Door**

**MOTION:** No motion was made. Item was postponed to the May 29, 2024, meeting.

- M. Discussion/Action Item: Percy Bakker Community Center Electrical Panel Cover**

**MOTION:** No motion was made. Item was postponed to the May 29, 2024, meeting.

Meeting recessed from open session at 8:50 p.m.  
Meeting reconvened from open session 9:05 p.m.

Item C. was addressed at this time.

**N. Action Item: Approval of the Master Fee Schedule**

**MOTION:** It was moved by Vice President Roberts and seconded by Director Irish to approve the Master Fee Schedule as written. The motion passed by the following roll call vote:

**AYES:** Gonzalez, Irish, Roberts, Gregg  
**NOES:** None  
**ABSENT:** Aguilar  
**ABSTAIN:** None

**O. Discussion/Action Item: Increase to Events Budget for Fiscal Year 2024/2025**

**MOTION:** No motion was made. Item was postponed to the May 29, 2024, meeting.

**P. Discussion/Action Item: Full Time Park Ranger Lieutenant**

**MOTION:** It was moved by Vice President Roberts and seconded by Director Irish to approve the Full Time Park Ranger Lieutenant. The motion passed by the following roll call vote:

**AYES:** Roberts, Gonzalez, Irish, Gregg  
**NOES:** None  
**ABSENT:** Aguilar  
**ABSTAIN:** None

**Q. Discussion/Action Item: Full Time Administrative Park Ranger**

**MOTION:** No motion was made.

**R. Discussion/Action Item: District Organizational Chart**

**MOTION:** It was moved by Director Irish and seconded by Vice President Roberts to approve the change the name of the "Park Ranger" to "Administrative Park Ranger"; do the "Contract Advistor" postion. The motion passed by the following roll call vote:

**AYES:** Gonzalez, Irish, Roberts, Gregg  
**NOES:** None  
**ABSENT:** Aguilar  
**ABSTAIN:** None

Motion and seconds were rescinded.

**MOTION:** It was moved by Director Irish and seconded by Vice President Roberts to amend the hours for "Contract Advisor" to 960. The motion passed by the following roll call vote:

**AYES:** Gonzalez, Irish, Roberts, Gregg  
**NOES:** None  
**ABSENT:** Aguilar  
**ABSTAIN:** None

#### **S. Discussion/Action Item: Equipment Rentals**

**MOTION:** It was moved by President Gregg and seconded by Director Gonzalez to take the staff recommendation to do the 10% over and beyond increase so that it would actually be a 20% increase, but 10% for equipment rentals. The motion passed by the following roll call vote:

**AYES:** Irish, Roberts, Gonzalez Gregg  
**NOES:** None  
**ABSENT:** Aguilar  
**ABSTAIN:** None

#### **CORRESPONDENCE/WRITTEN COMMUNICATION**

- Mr. Louie highlighted correspondence from the Sheriff's Department.

#### **GENERAL MANAGER REPORT**

None

#### **BOARD MEMBER COMMENTS**

- Director Gonzalez thanked the Park Rangers, legal counsel, and staff.
- Director Irish - none.
- Vice President Roberts commented on the restrooms at Hesperia Lake Park.

- President Gregg expressed his disappointment in staff not in attendance and highlighted upcoming conferences.

## **BOARD MEMBER REPORTS**

### **Standing Committees:**

#### **Recreation Foundation - Gonzalez/Irish**

Directors Irish and Gonzalez reported on the April 25 meeting.

#### **Tri-Agency - Aguilar/Gonzalez**

No meeting held.

#### **Safety, Security, and Maintenance - Gregg/Roberts**

Vice President Roberts and President Gregg reported on the April 18 meeting.

#### **Personnel - Gregg/Aguilar**

No meeting held.

#### **Finance - Aguilar/Gregg**

President Gregg reported on the April 17 meeting.

#### **Development Review - Gregg/Roberts**

No meeting held.

#### **Event - Irish/Gonzalez**

Director Irish and Director Gonzalez reported on the April 25 meeting.

#### **Recreation - Roberts/Irish**

Vice President Roberts reported on the April 18 meeting.

### **Other:**

#### **Association of the San Bernardino County Special Districts**

President Gregg reported on the April 8 board meeting.

Meeting recessed from open session at 10:33 p.m.

Meeting reconvened into closed session at 10:35 p.m.

## **CLOSED SESSION ITEMS**

### **T. Conference with Legal Counsel - Anticipated Litigation**

- a. **Significant Exposure to Litigation (Pursuant to Government Code Section 54956.9(d)(2)): Notice of Claim, Kyle Woolley, Dated April 23, 2024**
- b. **Significant Exposure to Litigation (Pursuant to Government Code Section 54956.9(d)(2)): Notice of Claim, Anthony Rodriguez, Dated April 29, 2024**

Meeting recessed from closed session at 11:20 p.m.

Meeting reconvened into open session at 11:21 p.m.

## **REPORT FROM CLOSED SESSION, IF ANY**

None

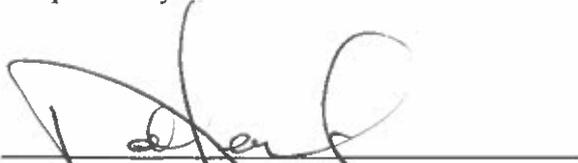
## **ANNOUNCEMENTS**

The next Regular Board Meeting is scheduled for Wednesday, May 29, 2024, at 6:00 p.m. Both will be held in the Lime Street Community Center at 16292 Lime Street, Hesperia, CA 92345.

**ADJOURNMENT**

The meeting was adjourned by declaration by President Gregg at 11:23 p.m.

Respectfully submitted,



---

Calvin Louie  
Acting General Manager



---

Karabeth Garcia  
Board Secretary/Clerk of the Board